

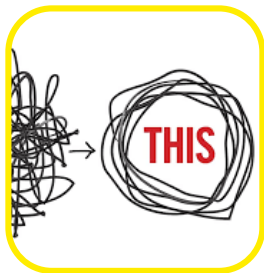
Day 3

Prioritising

What is this squiggly skill?

In squiggly careers, it can feel overwhelming dealing with the issues and actions that come from different directions. Prioritising helps to create boundaries and increases your sense of control.

Go to Guru



Greg McKeown
Author of Essentialism

Recommended Listen



Squiggly Careers #95
How to prioritise your work

Ideas for Action



Urgent / Important Matrix

	Urgent	Not Urgent
Important	Do	Schedule
Not Important	Delegate	Delete

Eisenhower's matrix is a useful starting point for clarity and for sense checking your thinking with other people.



Win-watch

It's easier to prioritise when you can see what you want to work towards. Use Powerpoint/Canva to visualise what you want to achieve in the next quarter and regularly review your progress.